

Council Tax  
Reference:

Application for a discount disregard for  
School leavers.

WARRINGTON  
Borough Council



**1. ABOUT YOU**

Title:

First name:

Surname:

Address:

Telephone number:

Postcode:

**2. PERSONS UNDER 20**

Surname:

Title:

First names (in full):

Date of birth:

/ /

Date Child benefit ceases:

/ /

Number of adults (over 18) resident in property:

**3 PERSONS AGED (19 OR OVER) BUT UNDER 20 IN FURTHER EDUCATION**

Title:

First name:

Surname:

Name/Address of school/college:

Postcode:

Course title:

Expected date of leaving school /college:

/ /

**4. Declaration:**

I declare that the details stated in this form are true and accurate to the best of my knowledge and belief.

Name (capitals)

Signed:

Relationship to applicant:

**Guidance notes:**

The full council tax bill assumes that there are 2 adults residing in a dwelling. However for Council tax purposes certain people will not be counted when looking at the number of adults. The effect of disregarding certain adults may be to reduce the Council Tax bill by 25% or 50 %

A person under the age of 20 who has left school, college or full time education on or after the 1st of May in any year after undertaking a qualifying course of education (for example: one no higher than A-level or equivalent) is disregarded for the purpose of working out a discount during the period 1st May to 31st October in the same year. School and college leavers continue to be disregarded if they go on to some other form of higher education.

To award a discount we require you to bring or send a photocopy of the letter from the HM Revenue and Customs, which confirms whom you are receiving child benefit for. The discount will cease on the day that Child Benefit ceases to be paid. This will normally be whatever is the earlier of:

a) One of the following dates (after full time non advanced education or approved training ceases).

Monday following;  
last day in February  
31 May  
31 August  
30 November or;

b) reaching age 20, where their full time non advanced education or training commenced prior to their 19th birthday.

However, if a person is under 20 between 1st May and 1st November, and immediately prior to 30th April was undertaking a qualifying course of education, then a discount will continue to apply until 1 November.

**REVENUES & BENEFITS TELEPHONE NUMBER: 01925 443210**

**RETURN FORM TO : Benefits & Exchequer Services, New Town House, Buttermarket Street, Warrington WA1 2NH.**

**If you have any difficulties in completing this form, or require any additional information: Please contact this office on 01925 443210 where an advisor will be pleased to help.**

**Our phone lines are open Monday to Friday 8am-6pm.**